

NOVEMBER 2023 CITY HALL FUNCTION APPLICATIONS

NAME OF ORGANISATION	FUNCTION DATE	FUNCTION DESCRIPTION	CRITERIA MET		HOSPITALITY OFFERED	CIVIC HQ RECOMMEND
2024 EVENTS						
Pharmacy Forum	8 February 2024	Rewarding Excellence Awards celebrating excellence in pharmacy profession and fellowships awarded for outstanding contributions. Numbers attending – 100	B & C	No (charity)	Yes, Tea and coffee Reception	Approve No Charge Tea and Coffee Reception <i>£500 given to their chosen caterer for wine on arrival</i>
European Youth Parliament	27 February 2024	NI Regional Session of Youth Parliament - teams of secondary students debate and present their ideas and solutions on current topics. Numbers attending – 100	B & D	No (Charity)	Yes, Tea and coffee Reception	Approve No Charge Tea and Coffee Reception <i>£500 given to their chosen caterer for wine on arrival</i>
Indian Women Association Belfast	10 March 2024	International Women's Day Celebration - Cultural programme of lunch and entertainment. Numbers attending 100	D	No charge as not for profit group	Yes, Tea and coffee Reception	Approve No Charge Tea and Coffee Reception <i>£500 given to their chosen caterer for wine on arrival</i>
Association of Canadian Studies in Ireland (ACSI)	9 May 2024	Reception for the 21st Biennial International Conference of the Association of Canadian Studies in Ireland for guests attending their 3 day congress taking place in Queens University. Numbers attending - 150	A & B	No as Charity and linked to Visit Belfast)	No hospitality	Approve No Charge No hospitality
British Council Northern Ireland	5 September 2024	Study USA Graduation 2024 for students returning to Northern Ireland following completion of their year's study in the United States under the Study USA programme and in recognition of	A & B	No (Charity)	Yes, Tea and coffee Reception	Approve No Charge Tea and Coffee Reception <i>£500 given to their chosen caterer for wine on arrival</i>

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		<p>their achievements and to celebrate the success of the programme,</p> <p>Numbers attending - 120</p>				
DFK International	7 November 2024	<p>DFK Annual Gala Ball - Dinner and entertainment for guests attending their 7 day congress</p> <p>Numbers attending - 130</p>	A & B	No (Waiver as linked to Visit Belfast)	No hospitality	Approve No Charge No hospitality
Polish Educational and Cultural Association	23 November 2024	<p>Polish Independence Day 2024 –Celebration event to promote diversity and reflect on positive contribution of Polish community.</p> <p>Numbers attending – 160</p>	C & D	No charge as Charity	Yes, Tea and coffee Reception	Approve No Charge Tea and Coffee Reception <i>£500 given to their chosen caterer for wine on arrival</i>
2025 EVENTS						
Ulster University (Local organiser for the British Accounting & Finance Association Conference)	1 May 2025	<p>British Accounting & Finance Association Conference Dinner and entertainment for guests attending their 3 day congress taking place in Ulster University.</p> <p>Numbers attending - 400</p>	A & B	No (Waiver as linked to Visit Belfast)	No hospitality	Approve No Charge No hospitality